



## Apollo Reporting:

apollo.e-courier.com/apollo/home/rpt-ordercharges.asp?UserGUID=

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### Reports

#### Order Charges Report

Account: demo  
From Date: Apr 23 2013  
To Date: Apr 23 2015  
Auth Reference:  
Invoice Reference:  
Alias:  
Service: --ALL--  
Order By: Order Number  
Layout: Default  
Sub-Totals:   
Ship To Code:

Submit

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- 1) Use navigation tab on left hand column to access "Reports"
- 2) Manipulate report fields to include date, references, service type, etc
- 3) Report will be generated based on desired details

Order Charges

Account: demo, Dates: 4/23/2013-4/23/2015, Reference: All, Invoice Reference: All, Alias: All, Service: All

Date	Rdy	Order	Ref	Alias	Dest	Addr	City	P.W	Svc	Vehicle	Miles	Wait	Load	Total	Service	Extra Weight	Wait Time
6/12/14	11:49	77672			APOLLO	1039 W HILLCREST BLVD	INGLEWOOD	1.1	Stat	Any	0.00	0		15.00	15.00		
8/13/14	09:58	78457			HOSPITAL 1	1234 STREET BLVD	ANY CITY	2.0	Stat	Any	23.07	0		34.61	34.61		

Total Orders: 2  
Total Amount: 549.61

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## Apollo Quarterly Reporting:

- Total Deliveries by Service Type
- Total Late Deliveries
- Total Spend
- Surcharge Report
- No pickup/attempt